

FACILITATOR SERIES

How to Change the Note Display & Sort Notes

1.

Go to My Walls & select 'RUN'.

CHANGE NOTE DISPLAY

To change the way notes are displayed, select the 'DISPLAY' icon to open the drop down menu.

Select your desired display:

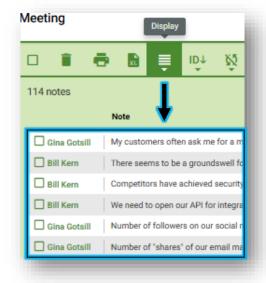
- Card display (default)
- List display
- Condensed display

Notes will appear on the Note Wall based upon your selected display.











FACILITATOR SERIES

How to Change the Note Display & Sort Notes (cont'd)

NOTE SORT ORDER

To change how notes are sorted, select the 'NOTE SORT ODER' icon.

Then select your desired note sort order from the drop down menu.

You can sort by:

- Newest notes first (default)
- Oldest notes first
- Most Likes first
- Fewest Likes first

The icon that represents your currently selected note sort order is displayed under 'Note Sort order'.





