

## How to Change Wall Roles and Share a Wall

V2

## Change Wall Roles

FACILITATOR

Select the 'People' icon to choose between 'Participant' and 'Facilitator' roles. (Only Facilitators have access to Setup, People, Printing, Exporting and 'Push Display').

Find the target individual, move to the 'Roles' column, open the drop down menu and select the new role. (Invitees are assigned the Participant role as a default).

## Share a Wall as a Template

Facilitators can share a wall template with any meeting attendee. Select the 'People' icon and toggle the 'Shared' circular checkbox for the target individual. To use the shared wall, select 'Home', then 'Re-use Wall', then 'Walls Shared With Me'. The shared wall is accessed here. (Notes from the original wall are not included).

People J Present Now Not Present	Roles Facilitators Participants	Companies	Likes Total: 51	Notes Total: 29	Shared	
Bill Kern 🗲	Facilitator	Facilitator V	. ŵº	⊜ 0	0	
Chip O'Hare	Facilitator	GoWall	ம் 10	<b>⊗</b> 4	0	1
Chris Ardito	Facilitator	GoWall, Inc	n <sup>2</sup> ) 7	₿ 6	0	



