

# How to Create a Wall using a Template

A template is a copy of an existing Wall including everything except notes that can be used as the basis for a new Wall. Any wall you've created or that has been shared with you can be re-used. To create a Wall using a template select 'RE-USE WALL' from 'Home'.

On 'SELECT WALL TO RE-USE' select the Wall you want to copy. You may filter the list of available Walls using the dropdown.

NOTE: If the Wall that you want to copy is not on your list, the Wall Owner or a Wall Facilitator needs to SHARE that Wall (refer to 'HOW TO CHANGE WALL ROLES AND SHARE A WALL').

Enter the name of your new wall and select 'CREATE'. Your new Wall will display on the 'HOME' page.

Click 'JOIN' then 'SETUP' to review the topics and subtopics brought over from the existing wall. Any changes made to your new Wall will not be reflected in the source Wall.

