

How to Use the Group Wall



1.
Select 'Group' to enter the Group Wall. On the left hand side of the screen select the target 'Topic'. Notes associated with that Topic will now be displayed and available for grouping.

2.
To add Groups to a Topic select the down arrow next to the Topic and enter the name of the new Group. Select 'ADD' to create the Group.

3.
Drag and drop Notes from any Topic into your defined Groups. Everyone can view the Group Wall, but only Facilitators can drag and drop Notes.

Moving similar notes or ideas on a wall into groups is an often-used meeting tactic to identify key themes and focus participant dialogue. Facilitators, using GoWall, can digitally group notes, just like with physical notes, to achieve the same result.

